Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 2

## Meeting Details

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| --- | --- |
| Date: | 24/09/2024 |
| Venue: | Microsoft Teams |
| Attendees: | Yoan-Mario Hristov  Chee Kin Go  Edward Lim Padmajaya  Evelyn Lie |
| Apologies: | Frandom Leo Inovejas |

## Information / Decisions

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| --- | --- |
| No. | Item |
| 1. | Continue working on assigned features |
|  |  |
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## Action Items

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| No. | Item | Who | By |
| 1. | Create Database table for clinic | Chee Kin Go | Week 10 |
| 2. | Create Select Clinic page when scheduling appointment | Chee Kin Go | Week 10 |
| 3. | Add clinic selection for vet registration | Chee Kin Go | Week 10 |
| 4. | Create FAQ section for Vetcare | Frandom Leo Inovejas | Week 10 |
| 5. | Request Prescription Refill | Evelyn Lie | Week 10 |
| 6. | Add email reminder for upcoming appointment | Edward Lim Padmajaya | Week 11 |
| 7. | Prescription refill delivery | Yoan-Mario Hristov | Week 10 |